



# NAMIBIA MOTOR SPORT FEDERATION

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## BY-LAWS OF THE NMSF

### 1 INTRODUCTION

- 1.1 For the purpose of these By-Laws, any word and/or phrase would bear the meaning within the context that it was used and as one would find in a general explanatory dictionary.
- 1.3 The NMSF website will be deemed as the official notice board of the NMSF.
- 1.4 The Council can amend these By-Laws at any stage, with a notice period of 21 days, posting on the official website of the NMSF and such amendments will become effective on the first day after the the 21 day notice has elapsed.
- 1.5 These By-Laws will be subordinate to the NMSF Constitution in so far as it is in conflict therewith.

### 2 CODE OF CONDUCT

- 2.1 Any Club, or member of a Club affiliated to the NMSF *ipso facto* agrees to and shall be bound by the Constitution, By-Laws, regulations, rules and codes in force, or any other of the above that may be promulgated and/or amended from time to time.
- 2.2 Clubs and Members shall always act in good faith of motorsport and will not be allowed to bring motorsport in disrepute.
- 2.3 Members of clubs must always respect each other, act in good faith towards each other and refrain from any misconduct or actions which could humiliate or harass another member of a club or a member of the Public.

### **3 GENERAL TRANSGRESSIONS**

**ANY OF THE FOLLOWING ACTS WILL CONSTITUTE A GENERAL TRANSGRESSION IN TERMS OF THIS BYLAWS:**

- 3.1 Breach of the Code of Conduct of the NMSF (By-Law 2).
- 3.2 Interfering with, harassing or humiliating any official at a motor sport event, hosted by an affiliated club under the auspices of the NMSF.
- 3.3 Any NMSF license holder participating in an "unauthorized event", unless such NMSF license holder can prove that he/she was not aware that the said event was an "unauthorized event".
- 3.4 Fail to settle any outstanding payments to the NMSF.
- 3.5 Committing any act that is to the detriment of the good name and image of motor sport.

### **4. APPLICATION FOR AFFILIATION OF CLUBS TO NMSF**

- 4.1 When a club wants to affiliate to the NMSF IN TERMS OF ARTICLE 7 OF THE NMSF CONSTITUTION, the following SHALL be submitted with the application:
  - 4.1 The Club's Constitution WHICH WILL ONLY BE ACCEPTED IF NOT IN DIRECT CONFLICT WITH THAT OF THE NMSF CONSTITUTION, OR FOUND ADVANCE OBJECTIVES, GOALS OR POLICIES NOT COMPATIBLE WITH THAT OF THE NMSF.
  - 4.2 A name list with at least 20 paid up members.

- 4.3 Name list of the Executive Committee.
- 4.4 Address, contact numbers and e-mail address from which the Club will operate.
- 4.5 Categories of motor sport codes which the club INTENDS to present.
- 4.2 Any affiliated Club who amends its Constitution must ensure that it comply with the requirement as per par.4.1. Any such amendment must be submitted to the NMSF within 7 days of said amendment. Any amendment found in conflict with par.4.1 will be deemed invalid and of no effect.
- 4.3 Upon approval of the affiliation of a Club, such club will only be allowed to present the motor sport codes as reflected in their application for affiliation to the NMSF. If a Club wants to accommodate another motor sport code, they must submit an application *via* the said Commission to the Council with detail substantiating for the reasons why they want to accommodate the new motor sport code.
- 4.4 The Council reserves the right to require from any Club at any stage additional information on knowledge, experience and capability within the Club to accommodate any motor sport code.

## 5. DATES / NOTICES / PERMITS

- 5.1 Clubs who want to propose any amendments to GCR's and/or SSR's for any motor sport code must submit such request before the end of October each year, for the following year to the secretary of the NMSF Council.
  - 5.1.1 Upon receiving the proposals by the secretary, those proposals will be circulated to all clubs presenting the code on which the proposed amendments were made.
  - 5.1.2 The respective clubs, whom present the specific code must arrange a meeting before end January of the year following the end of October between them where to they invite all competitors in that specific code in order to discuss such amendments and/or any other issue in regard to the SSR's for that code.
  - 5.1.3 The competitors present at the meeting can reject, accept and/or amend such proposal and/or address any other aspect that might be applicable on the SSR's for that code be required.
  - 5.1.4 After such meeting, the responsible clubs will submit the NMSF Council with the new SSR's as decided on the meeting and such document must reach the NMSF Council not later that end January of the year following end October as also described in par 7.1.2
  - 5.1.5 The Council will then peruse the SSR's and if satisfied, will sign the SSR's off which will then be the SSR's for that year. The Council however reserve the right to amend such SSR's if they are not satisfied that the amendments made are in the best interest of motor sport. The decision of the Council will be final and no further amendments will be allowed after end January
- 5.2 Provisional dates for events to be subscribed in the Motor Sport calendar must be submitted before the end of October each year for the following year. Final dates must be submitted before end of January, following October month in order to be finalized at the first Commission meetings for the year.

- 5.3 Any national event will have preference on any club or minor event.
- 5.4 Any club that wishes to host an international event must arrange such date with the NMSF, before March for the FIA and October for the FIM of each year for the following year.
- 5.5 The NMSF will issue a motor sport calendar in the beginning of the year. If date changes had to be made, national events can replace any club or minor event, irrespective that such date was allocated to a club or minor event.
- 5.6 The NMSF reserves the right to inflict a penalty, not exceeding N\$ 500-00 for any request to change dates on the official calendar.
- 5.7 Clubs using tracks/circuits must require yearly inspections of such tracks/circuits, and not later than three weeks prior to the first event of the year. Any expenses that the NMSF must incur to effect such inspection will be for the account of the club who requested the inspection. No event will be allowed on a track/circuit unless it was inspected and approved to be safe and ready for use by the NMSF.
- 5.8 Application for permits must be submitted to the VP of the said Commission at least 14 days prior to the event and the application fee must accompany the application, unless special arrangements were made and accepted in writing by the VP of the said Commission.
- 5.9 For every national event, a NMSF steward will be appointed who has to be present from the beginning of the event. For club or other minor events, a NMSF steward may be appointed who has not to be present but reachable on telephone. Traveling cost will be covered by the NMSF, but accommodation will be for the account of the club presenting the event.

## **6 GENERAL**

- 6.1 National Championships will be held each year, providing that the required number of entries is participating in the national championships.
- 6.2 A National Champion will be awarded by Council on recommendation of the respective Commissions in each category within the different motor sport codes.
- 6.3 A National Champion will be entitled to wear a silver NMSF badge, accompanied with the category within the sport code and the year the achievement was accomplished on a dark colour blazer.
- 6.4 Representatives on and past representatives of NMSF Council will be entitled to wear a gold colour NMSF badge on a dark colour blazer.