



## Sanctioned Event – Targeted Risk Assessment

Form TRA

<b>Event / Venue</b>		<b>Type of Work being performed</b> e.g. refueling, waving flag, walking to work area
<b>Area / Location</b>		
<b>Date</b>		

<b>RISK MATRIX</b> Likelihood	<b>Consequence</b>			
	1 Insignificant	2 Minor	3 Moderate	4 Major
<b>A - Almost Certain</b>	High	High	<b>Extreme</b>	<b>Extreme</b>
<b>B - Likely</b>	Medium	High	High	<b>Extreme</b>
<b>C - Possible</b>	Low	Medium	High	<b>Extreme</b>
<b>D – Unlikely</b>	Low	Low	Medium	High

**ACTIONS REQUIRED FOLLOWING ASSESSMENT OF RISK:**

Extreme risk    Immediate actions required  
 High risk        Senior Management (Senior Event Official) attention needed  
 Medium risk    Management (Organizer) responsibility must be specified  
 Low risk         Manage by current procedures / continue current process

*Note: "Management" and "Official" are considered to be like terms See reverse for descriptions of Likelihood and Consequence outcomes*

**IDENTIFIED RISKS:**

Description of identified Risks	Likelihood (A-D)	Consequence (1-4)	Resultant Risk	Controls / Treatment performed What has been done about it ?	Who will Implement?	Who will Check?	Who confirmed actions were completed (sign)
<i>Example: spectator could be hit by debris from car</i>	C	3	HIGH	<i>Debris fence, move spectators further back, additional crowd control officials</i>	<i>Organizer Marshals</i>	<i>Race Sec</i>	
1.							
2.							
3.							
4.							

Completed by: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



# Sanctioned Event – Targeted Risk Assessment

### LIKELIHOOD/CONSEQUENCE DESCRIPTIONS:

Likelihood		Consequence	Personal Injury	Administrative
A - Almost certain	Action will probably occur numerous times or in many circumstances	4 – Major Consequence	Death, permanent or extensive injury requiring hospitalization to one or more people.	Significant hardship to Organization
B - Likely	Action may occur occasionally or in some circumstances	3 – Moderate Consequence	Serious injury requiring hospitalization; broken limbs or stand down for duration of event	Significant rejigging of organizational plans required
C - Possible	Action may occur in exceptional circumstances and has been known to occur elsewhere	2 – Minor Consequence	Medical attention on-site or ongoing attention to injury may be required	Minor rearrangement of plans required to address the situation
D - Unlikely	Whist theoretically possible is not known to have occurred	1 – Insignificant Consequence	Minor first aid, if at all. No ongoing medical attention	Localized assessment of affected issue to be considered

### POINTS TO REMEMBER:

What can cause injury or death?
<ul style="list-style-type: none"> <li>▪ slips/trips</li> <li>▪ Collapse of structures</li> <li>▪ Dangerous or flammable Materials</li> <li>▪ Electrical cables</li> <li>▪ Heavy equipment</li> <li>▪ Public access / egress / behavior</li> <li>▪ Weather (e.g. Rain / Hail / Wind / Thunderstorms)</li> <li>▪ Projectiles</li> </ul>

Four Risk Treatments
<ul style="list-style-type: none"> <li>▪ Avoid: Don't do the activity</li> <li>▪ Treat: Reduce by use of controls</li> <li>▪ Accept: If low or if consequences can be tolerated.</li> <li>▪ Transfer: (Caution – not possible to transfer duty of care.)</li> </ul>

Levels of Control Methods
<ul style="list-style-type: none"> <li>▪ Avoid ← <a href="#">Try to start here</a></li> <li>▪ Substitute</li> <li>▪ Isolate</li> <li>▪ Reduce by physical controls</li> <li>▪ Reduce by admin warning and rules</li> <li>▪ Use Personal Protection Equipment ← <a href="#">Last resort</a></li> </ul>

### WHO DID YOU TALK TO IN ASSESSING AND IDENTIFYING THIS RISK?

Date	Name	Position	Signature

Completed by: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_